

# Award Entry Check List

## 2011 National Design-Build Project Awards

**Before you submit your binder, please double check the following:**

- YES    NO   1. Is your Entry Fee enclosed in the front of your binder?
- YES    NO   2. Did you enter your project in the Design-Build Project Database and complete the online entry form found at: [www.DBIA.org/pubs/projectdb](http://www.DBIA.org/pubs/projectdb)? Each submission requires separate data entries.
- YES    NO   3. Is the "Waiver/Discloser Agreement" *signed* and included before Tab 1?
- YES    NO   4. Did you include a CD that contains the full entry, an Excel file of project team contact information *and* high-resolution photographs?
- YES    NO   5. Did you double-check that the CD *contains* the requested information and you are not submitting a blank disk?
- YES    NO   6. Did you adhere to all page counts? If not, the jury has the right to stop reading after the maximum page count is reached.
- YES    NO   7. If you are submitting in the Design Excellence category, did you include the additional questions and include the submission requirements in Tab 10?.

If you've check "Yes" to all of the above, then your binder is ready to be submitted into the 2011 National Design-Build Awards Competition. Please ship your nomination(s) to:

Design-Build Institute of America  
Attn: 2011 Awards Competition  
1100 H Street NW, Suite 500  
Washington, DC 20005  
Ph: 202-682-0110