

# CALL FOR ENTRIES

## 2010 National Design-Build Project Awards

### Overview

The Design-Build Institute of America (DBIA) invites you to submit your successful design-build project(s) for our 2010 National Design-Build Project Awards competition. Completed entries and entry fee payments must arrive to the DBIA National office in Washington, DC no later than **May 17, 2010**.

To be considered for a National Design-Build Award, projects must demonstrate successful application of design-build principles, including collaboration in the early stages of the project and the acceptance of single-entity risk. The project must be completed on time, on budget and without litigation. Winning projects are honored for advanced and innovative application of total integrated project delivery and unique solutions to project challenges.

Judging will take place at DBIA headquarters in June 2010 by a jury of industry experts, including owners, design-builders, architects and engineers.

Awards will be presented during the 2010 Design-Build Conference & Expo in Las Vegas, NV, October 18-20, 2010. Please provide contact information for **up to three** design-build team members who will accept the single award on the team's behalf at the award ceremony. This physical award will be engraved with the project name, category and team name. Additional awards specifying the owner, engineer, architect or other team members may be purchased after the award ceremony through DBIA.

**Award Categories** - *Project awards may be presented in the following 17 categories:*

#### Public Sector

- Over \$50 Million
- \$25-50 Million
- Under \$25 Million

#### Private Sector

- Over \$25 Million
- Under \$25 Million

#### Educational Facilities **- NEW!**

- Over \$25 Million
- Under \$25 Million

#### Healthcare Facilities **- NEW!**

- Over \$25 Million
- Under \$25 Million

#### Industrial/Process Sector

- Over \$25 Million
- Under \$25 Million

#### Transportation

- Over \$50 Million
- Under \$50 Million

#### Water/Wastewater

- Over \$25 Million
- Under \$25 Million

#### Design-Build Under \$10 Million

- This category recognizes smaller projects of any project type including, but not limited to, retail, office, multi-family, and parks and recreation.

#### Rehabilitation/Renovation/Restoration

- Includes existing projects that utilized design-build to rehabilitate, renovate or restore a structure to its previous state or into a new and improved condition.

#### **\*\*Best Overall Project \*\***

The jury will present a "Best Overall" Project Award to one submitted project. To be eligible, all projects entries must select one of the 17 entry categories. All submissions will automatically be included in the Best Overall competition, regardless of size or sector, granted they meet all other eligibility requirements.

## Eligibility

All design-build projects submitted must have been completed after March 31, 2007. You may resubmit a project that did not win previously, but projects may be submitted no more than twice.

Projects must be delivered under a single-source contract between the owner/user and the design-builder.

The design-build team must have been "at risk" for both the project's cost and the project's schedule.

## Entry Requirements

All entries and payment must arrive to DBIA in Washington, DC, no later than **May 17, 2010**.

### All entries must include:

- Non-refundable entry fee check for \$450\* for DBIA members and \$750 for non-members, made payable to Design-Build Institute of America.
- Signed waiver allowing DBIA to utilize information in the entry for DBIA marketing materials.
- Completed submission to DBIA's design-build project database located at [www.DBIA.org/pubs/projectdb](http://www.DBIA.org/pubs/projectdb).
- One hard-copy master submission (binder with tabs).
- CD containing the entire entry submission and photos.

\*To receive the DBIA Member rate, you must be an Industry Partner (organizational member). Individual memberships do not qualify your firm for the member rate. Contact Michelle Johnson at [membership@dbia.org](mailto:membership@dbia.org) to become an Industry Partner.

Please ship entries to:

Design-Build Institute of America  
Attn: 2010 Awards Competition  
1100 H Street NW, Suite 500  
Washington, DC 20005  
Ph: 202-682-0110

## Questions?

To ensure a fair judging and review process, DBIA staff can only answer questions directly related to the award submission process, eligibility and rules. Send such questions to Stephenie Zvonkovich at [szvonkovich@dbia.org](mailto:szvonkovich@dbia.org).

## Judging Criteria

A jury of industry experts will evaluate project submissions primarily on successful achievement of the owner's project goals and the implementation of design-build best practices. Judges will place special emphasis on the design team's use of **innovation** to add value to the project, including the use of new systems, methods, technologies and processes that decrease cost, and increase efficiency, speed, and safety. The design quality of the project, including aesthetics, functionality and life-cycle considerations, will also be a key consideration.

You must follow all instructions and include all requested materials. Incomplete submissions will not be considered.

## Submission Requirements and Point Values

Answer the questions clearly and succinctly, paying close attention to all aspects of the question. The quality of an entry's presentation will have bearing on its chance to win.

### Overall Presentation & Conformance to Entry Requirements (5 points)

- Entry must include one three-ring binder with labeled tabs and a CD containing the entire entry.
- Font size throughout must be Arial 12 for Headings, Arial 11 for all other text, and 1.5-spaced.
- Binder cover and spine should display company name, project name, and entry category.
- Do NOT send videos or DVD presentations.

### Cover Page

First interior page should include the following:

- Project name, award category, construction start and completion date, final project cost, and project address.
- Primary Contact name, company, mailing address, phone number and e-mail address.
- Photographs may be included on the cover page, but are not required. Project photographs are, however, required in other sections (*see Tab 3*).

### Project Database Submission & Completed Entry Form

- All entries must submit into the Design-Build Project Database found at [www.DBIA.org/pubs/projectdb](http://www.DBIA.org/pubs/projectdb). The entry form can be found at the conclusion of the database submission.
- Both the Project Database submission and the Awards Entry Form **must** be completed at the same time. You do **not** have the option to save and complete at a later date.



### Waiver/Disclosure Agreement

Include the following statement and signature:

- On behalf of the submitting company, I understand that the contents of this entry become the property of DBIA and will not be returned. DBIA shall have the right to make all text and photos available for publication without compensation, real or implied, and without claim by nominees against the jury, DBIA or its staff, or individual DBIA members. I further understand that DBIA has the right to include information provided in this entry for a public project database.

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Signature

Printed Name

Title

Date

**Tab 1 – Project Overview - Maximum of 1 page (5 points)**

- Provide a brief description of the project (i.e. size, location, etc.) and project goals, challenges and constraints.

**Tab 2 – Owner Letter - Maximum of 2 pages (10 points)**

- Include a letter from the owner stating how the completed project met the owner's goals. The letter must be submitted on the owner's letterhead. Letters may be addressed to the National Design-Build Awards Jury.
- If the owner cannot submit a letter, please explain why they are unable to do so.

**Tab 3 – Photographs - Maximum of 7 pages (5 points)**

**Print Photographs**

- Include five to seven, 8" x 10" or full-page printed photographs. Remember that the best-quality photos receive the greatest number of points. Both "in-progress" and completed project photos are highly encouraged.
- Provide a brief description for each photograph. Captions may be included on the front or back of the photo or on a separate introductory page at the beginning of the tab.

**Digital Photographs**

- A CD with digital photos of the project is **required**. Include five to seven high-resolution images.
- Photos should be saved at 300 dpi at 4" x 6" or larger, as high-resolution jpeg, tiff or EPS files. They should NOT be part of a software program such as PowerPoint, Word or Acrobat.
- Applicants are responsible for obtaining the rights from their photographer to reprint the photographs without limitations. Ownership of a physical photo is not sufficient. Photographers normally retain the copyright of photos, so applicants should ensure that they have permission to copy and send photos to DBIA for use without limitations. Any liability for copyright violation shall be borne solely by the applicant.
- If a photo credit is required, include the photo credit information on a label or separate page.

**Tab 4 – Project Team - Maximum of 2 pages (2 points)**

- Identify the member companies of the project team.
  - Contractual design-build team leader
  - General contractor
  - Architect(s)
  - Engineer(s)
  - Specialty Consultant(s)
  - Specialty Contractor(s)
  - Owner/developer
  - Other team members significant to the submission
- Provide a chart depicting the contractual relationship between team members.

**Tab 5 – Source Selection & Contracting Approach - Maximum of 7 pages (15 points)**

- Provide a CD with a copy of the Owner's RFP (For reference only)

- Describe the evaluation factors used by the owner in source selection.
- Describe the method the owner used in the RFQ/RFP process to accurately communicate requirements (i.e. Performance, Prescriptive, Functional).
- Describe the contracting approach the design-builder and owner used to achieve single point responsibility.
- Describe the design-build contract format (cost-based, lump sum, etc.).
- Describe the basis of contract (industry standard, custom developed).
- Describe the risk assumption and equitable risk allocation to the benefit of the project.
- Describe how the owner provided incentive(s) to the design-builder and how the design-builder provided incentive(s) to specialty contractors.
- Describe how awards and incentives were allocated within the team.

**Tab 6 – Schedule and Cost Performance - Maximum of 3 pages (10 points)**

- Complete the Table below:

	Contracted	Actual
Start Date		
Completion Date		
Project Cost		

- Describe actions taken to ensure that the design-build team met required schedule dates. If there were any changes, explain why.
- Describe how the design-build team saved time and money while enhancing project value to the owner's benefit.
- Provide information about the claims and litigation/arbitration history of the project. If there were no claims or litigation, please state so.

**Tab 7 – Design & Quality Approach - Maximum of 5 pages (20 points)**

- Describe the overall complexity of the project and design challenges. Responses should address the entire project including:
  - Architectural
  - Structural
  - MEP

For industrial, process or technically complex facilities, include a brief description of the significant project requirements. Photos and graphics that help illustrate the points being made should be included (i.e. before-and-after photos).

- Describe the quality assurance process that was used on the project. Identify specific instances where the design-build process encouraged cost control and quality assurance.

**Tab 8 – Innovations - Maximum of 5 pages (20 points)**

- Describe significant innovations developed through this project.
- Where relevant, explain how the following concepts and/or methodologies were incorporated into the project:
  - Sustainability
  - BIM/Technology
  - Value Engineering
  - Lean Construction

**Tab 9 – Safety - Maximum of 3 pages; excluding Table of Contents (8 points)**

- Describe the safety program.
- Did you develop a site-specific safety and health policy manual? If yes, include a copy of its table of contents. If a site-specific manual was not developed, include a copy of the table of contents of the company manual.
- Were regular on-site safety meetings held? If yes, include a copy of a meeting agenda as documentation.
- Describe specialized safety training conducted on this project.
- Describe any innovative safety and health programs used specifically for this project.
- Include a table that lists:

Total Hours Worked on the Project	
Duration of Construction (in months)	
Fatalities	
Cases with Days Away from Work	
Cases with Job Transfer or Restriction	
Other Recordable Cases	

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# AWARD ENTRY CHECK LIST

## 2010 National Design-Build Project Awards

**Before you submit your binder, please double check the following:**

- YES     NO    1. Is your Entry Fee (\$450 for Members; \$750 for Non-Members) enclosed in the front of your binder?
- YES     NO    2. Did you submit into the Design-Build Project Database and complete the online entry form found at: [www.DBIA.org/pubs/projectdb](http://www.DBIA.org/pubs/projectdb)? Each submission requires a separate submission.
- YES     NO    3. Is the "Waiver/Discloser Agreement" signed and included before Tab 1?
- YES     NO    4. Did you include a CD that contains the full entry and high-resolution photographs?
- YES     NO    5. Did you double check that the CD contains the requested information and you are not submitting a blank disk?
- YES     NO    6. Did you adhere to all page counts? If not, the jury has the right to stop reading after the maximum page count is reached.

If you've check "Yes" to all of the above, then your binder is ready to be submitted into the 2010 National Design-Build Awards Competition. Please ship your nomination(s) to:

Design-Build Institute of America  
Attn: 2010 Awards Competition  
1100 H Street NW, Suite 500  
Washington, DC 20005  
Ph: 202-682-0110

# CALL FOR NOMINATIONS

2010

## Brunelleschi Lifetime Achievement Award

### Call for Nominations

DBIA invites you to nominate an industry leader for the **Brunelleschi Lifetime Achievement Award**. The award is presented to an individual who has made significant contributions to the design and construction industry through outstanding leadership and the advancement of design-build integrated project delivery. The award may be presented to any individual, independent of specific institutional affiliation with any organization, including the Design-Build Institute of America (DBIA). The number and frequency of awards are strictly at the discretion of the jury. Nominations may be submitted by organizations or individuals, including the nominees themselves.

### Judging & Fees

Nominees are judged by the originality, vision, breadth and impact of the entire body of their professional work. Candidate selection must go beyond mere name recognition and reputation.

Industry leaders will evaluate nominations based on the below requirements. The names of the award winner(s), if any, will be announced to the nominees prior to DBIA's annual conference so they have the opportunity to accept the award in person at a formal presentation during the Design-Build Conference & Expo in Las Vegas, NV, October 18-20, 2010.

There is no entry fee for Brunelleschi Lifetime Achievement Award nominations.

Nominations must be formatted in Microsoft Word and submitted via email to Stephenie Zvonkovich at [szvonkovich@dbia.org](mailto:szvonkovich@dbia.org). DBIA will not accept nominations submitted via fax.

DBIA must receive all nominations no later than **May 17, 2010**.

### Nominations Requirements

#### Cover Page

- The text: "2010 Brunelleschi Lifetime Achievement Award"
- Nominee's name, position, company/organization, and contact information (mailing address, email and phone number(s)).
- Contact information of the person submitting the nomination (name, organization, mailing address, email and phone number(s))

#### Inside Pages

- Provide a detailed description answering how the nominee meets the award criteria indicated below.
  - Twenty-five years or more of strong and well-documented commitment to design-build project delivery and single source responsibility.
  - Use of design-build in a new or emerging application (BIM, D-BOT, D-BOM, etc.), a new project type or the development and use of a new technology.



# CALL FOR NOMINATIONS

2010

## Distinguished Design-Build Leadership Awards

### Call for Nominations

DBIA invites you to nominate industry leaders for the **Distinguished Design-Build Leadership Awards**. These awards are presented to individuals who have demonstrated leadership in the advancement of best design-build practices and promotion of design-build as the project delivery method of choice. Nominees need not hold DBIA membership. Nominations can be submitted by DBIA members, by other practitioners or the nominees themselves.

### Award Categories

*Awards may be presented in the following categories.*

#### Owner

- Public Sector
- Private Sector

#### Industry Professional

- Including, but not limited to, architect, engineer, specialty contractor, and attorney

#### Legislator

- National Legislator
- State Legislator
- Local Legislator

#### Full-time Faculty

- Faculty must represent an accredited institution of higher learning

#### Student

- Enrolled in an academic program, either undergraduate or graduate, during the 2009-2010 academic semesters

### Category Criteria

**Public and Private Sector Owner** nominees are judged by the overall impact of their professional work. They are evaluated in terms of their achievements in furthering design-build as a delivery method as demonstrated in *one or more* of the following areas.

- A strong and well-documented commitment to design-build and single source responsibility contracting through repeated use.
- Use of design-build in a new or emerging application, such as D-BOT or D-BOM, a new project type, or the development and use of a new technology.
- Active participation on the design-build team by attending meetings and making decisions in a timely manner.
- A strong involvement in the design-build industry through DBIA or other organizations.
- Vocal and written advocacy of design-build and design-build best practices.
- Commitment to the use of design-build best practices.

**Industry Professional** nominees are judged by the overall impact of their professional work. They are evaluated in terms of their achievements in advancing design-build as a delivery method as demonstrated in *one or more* of the following areas.

- A strong and well-documented commitment to design-build and single source responsibility contracting through repeated use.
- Use of design-build in a new application, such as D-BOT or D-BOM, a new project type, or the development and use of a new technology.
- Active participation on the design-build team by attending meetings and making decisions in a timely manner.
- A strong involvement in the design-build industry through DBIA or other organizations.
- Vocal and written advocacy of design-build and design-build best practices.
- Commitment to the use of design-build best practices.

**National, State & Local Legislator** nominees are judged by the overall impact of their legislative careers. They are evaluated in terms of their achievements in furthering design-build as a delivery method as demonstrated in *one or more* of the following areas.

- A strong and well-documented commitment to alternate delivery strategies, including design-build project delivery.
- Sponsorship or co-sponsorship of design-build enabling legislation on the federal, state or local level.
- Vocal and written advocacy of design-build and design-build best practices for use in public agencies or departments.

**Faculty** nominees are judged by the overall impact of their research and teaching careers. They are evaluated in terms of their achievements in furthering design-build as a delivery method as demonstrated in *one or more* of the following areas.

- Development of a series of courses or a curriculum on design-build; or use of DBIA curriculum through DBIA's University Program
- Research and development in the promotion of design-build and design-build best practices.
- Involvement in the design-build industry.
- Mentoring students in design-build.
- Encouragement and active involvement in DBIA student chapters.
- Vocal and written advocacy of design-build.

**Student** nominees are judged by the overall direction and impact of their student careers. They are evaluated in terms of their achievements in furthering design-build as a delivery method as demonstrated in *one or more* of the following areas.

- Enrollment in a series of courses or a curriculum on design-build.
- Contact with and mentoring by design-build professionals.
- Articulation of design-build issues to other students and faculty.
- Completion of papers, theses, or dissertations on items relating to design-build.
- Participation in design-build competitions.
- Participation in national or regional DBIA events (conferences, seminars, etc.).
- Founding/leadership role in DBIA student chapter\*.

\* Only applicable if a DBIA student chapter currently exists on campus

## Nominations

There is no entry fee for nominating an individual for the Design-Build Leadership Awards. Nominations must be formatted in Microsoft Word and submitted via email to Stephenie Zvonkovich at [szvonkovich@dbia.org](mailto:szvonkovich@dbia.org). Nominations may not be submitted via fax. All nominations must be received by DBIA National no later than **May 17, 2010**.

In the nomination submission, include the following:

### Cover Page

- The text - "2010 Distinguished Leadership Awards"
- Nominee's name, position, company/organization, and contact information (mailing address, email and phone number(s)). If the nominee is a student, please be sure to include where he/she may be reached during the summer months.
- Contact information of the person submitting the nomination (name, organization, mailing address, email and phone number(s))

### Inside Pages

Include the following:

- Provide a detailed description answering how the nominee meets the award criteria
- Visual aids may be included if supportive of the nomination. They should not exceed 8.5" x 11" in size and should be included within the nomination document. Videocassettes and DVDs will not be accepted.

### Signed Agreement

- The following statement must be included at the end of the nomination:

"I understand that the contents of this entry become the property of DBIA and will not be returned. I further understand that DBIA shall have the right to make all text and photos, if any, available for publication without compensation, real or implied, and without claim by nominees against the jury, DBIA or its staff, or individual DBIA members." (Include either an electronic signature or your initials, and the date, as agreement to this statement.)

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Signature

Printed Name

Title

Date