



# The Right Tool, Engineered for People.

## Document Locator® Enterprise Document Management Software

Like a multi-tool, Document Locator is a multi-functional document management system that improves productivity and helps you manage CAD files, designs, documents, project files, email records and more. Integrations with Microsoft Windows®, Office®, Brava®, AutoCAD®, and SharePoint® make it **easy for people to use.**

### Document Management

Greater productivity and lower risk with version control, notifications, approvals and more.



### Automated Processes

Custom workflows for RFIs, Vendor Submittals, Change Orders, RFQs and project processes.



### Remote Access

Real-time access and collaboration with satellite offices, project sites, vendors and customers.



### Capture Email Records

An auditable, organized record of email messages, attachments and approvals.



### Security and Auditing

A secure environment with audit trails and detailed document logs for all transactions and approvals.



 **Document Locator®**  
Enterprise Document Management

**Microsoft**  
**GOLD CERTIFIED**  
Partner

Seamless  
Windows  
Integration

**800.298.1172**

**[www.DocumentLocator.com](http://www.DocumentLocator.com)**

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